



**JUSTICE AND PUBLIC
SAFETY CABINET
DEPARTMENT OF
JUVENILE JUSTICE
POLICY AND PROCEDURES**

**AUTHORITY and
REFERENCES:
KRS 15A.0652**

CHAPTER: Juvenile Services in Community

SUBJECT: Juvenile Intensive Supervision Team

POLICY NUMBER: 615

TOTAL PAGES: 2

EFFECTIVE DATE: 1/04/2016

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COMMISSIONER

I. POLICY

The Juvenile Intensive Supervision Team (JIST) is a cooperative program between the Department of Juvenile Justice (DJJ) and local law enforcement agencies that provides an increased level of supervision for youth, as determined by the Department.

II. APPLICABILITY

This policy and procedure shall apply to all community services offices.

III. DEFINITIONS

Refer to Chapter 600

IV. PROCEDURES

- A. JIST programs may be initiated in areas of the state where there are reasonable concentrations of cases, available Juvenile Service Worker (JSW) staff, and available and interested law enforcement partners.
- B. There shall be a written Memorandum of Agreement between DJJ and the participating local law enforcement agency prior to the commencement of a JIST partnership.
- C. Prior to participation in the JIST programming, DJJ JIST staff and Law Enforcement partners shall complete locally based cross training as to respective responsibilities. DJJ JIST staff shall be expected to complete DJJ JIST specific training modules initially and at minimum regular refresher trainings and cross trainings.
- D. All JIST staff shall have custom fitted body armor, and body armor shall be worn on every JIST visit.
- E. The JIST program shall serve high-risk probation cases, supervised placement cases, and sentenced Youthful Offender cases.
- F. JIST implementation is at the discretion of the Juvenile Services District Supervisor (JSDS) and may consist of the following:
 1. The JIST JSW, if the caseload permits, may carry a dedicated JIST caseload;

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2. The JIST JSW may carry a regular caseload and provide JIST services for any other ongoing case within the designated geographical area; or
 3. Caseload may consist of a combination of the above two (2) options.
- G. In the event of a violation, the following shall occur:
1. If the JIST JSW is also the case manager for the youth, the JIST JSW shall respond with a graduated response according to DJJPP 605 (Community Supervision).
 2. If the JIST JSW is not the case manager for the youth, the JIST JSW shall notify the ongoing JSW no later than the next business day.
- H. The JIST JSW shall participate in any administrative revocation hearing if they have relevant testimony.
- I. If the youth is arrested on new charges, the JSDS, the JSW, and the JIST Worker shall conference the case to determine the necessity for continued JIST supervision.
- J. A youth shall be eligible for transition from JIST programming to the regular Community Supervision Program when his or her progress in the Community Phase System demonstrates appropriateness for reduction in the intensity of supervision.
- K. A youth may be referred back to JIST courtesy supervision if the youth's behavior escalates and the supervision level again increases.
- L. The JIST worker shall provide a monthly report of JIST activity to the JSDS.

V. STAFF TRAINING

The Division Director of Community and Mental Health Services or designee, in conjunction with the Division of Professional Development, shall ensure that all community staff are trained annually. Identified staff providing Juvenile Intensive Supervision Team services are given specialized training as updates and changes occur regarding the Juvenile Intensive Supervision Team program.

VI. MONITORING MECHANISM

The Division Director of Community and Mental Health Services or designee, in conjunction with the Quality Assurance Branch, shall develop monitoring and evaluation protocols for the Juvenile Intensive Supervision Team program.